

THE CITY OF RIVERSIDE

A Great Place to Live, Work and Play

UTILITIES ELECTRICAL ENGINEERING MANAGER

Job Code 71910

\$10,580-12,860/month + Excellent Benefits

**Applications will be accepted
until POSITION IS FILLED**

The City of Riverside seeks a professional, under general supervision, to plan, assign, supervise and manage professional engineering work as the manager of multiple engineering sections; to develop and administer policies and programs; and to do related work as required.

DUTIES AND RESPONSIBILITIES:

Typical duties may include, but are not limited to, the following:

- Develop and participate in the implementation of goals, objectives, policies and procedures.
- Set project priorities and monitor progress.
- Supervise and participate in the preparation and administration of programs.
- Supervise and participate in the preparation of special engineering studies and reports.
- Coordinate related engineering activities with other City departments, divisions, and sections and with outside agencies.
- Prepare and administer multi-year budgets.
- Manage the preparation and prioritization of multi-year Capital Improvement Programs.
- Select, supervise, train, and evaluate professional and technical subordinates.
- Manage the development of plans and estimates for construction and major repair of electrical systems, including underground and overhead transmission and distribution lines, street lights, substations, communications, generation and related facilities.
- Manage the development of professional contracts with consultants and other utilities agencies; monitor the implementation of such contracts.
- Manage various engineering and other professional disciplines and functions in accordance with standard electric utility practices.

- Review and approve engineering drawings, work orders, and purchase orders.
- Serve as a representative to a variety of City commissions, boards and committees on electric utility matters.
- Direct and manage technology development and support as it relates to engineering projects.
- Serve as Acting Public Utilities Deputy General Manager/Energy Delivery as required.

MINIMUM QUALIFICATIONS:

Education: Equivalent to a Bachelor's Degree in electrical engineering from an accredited college or university. The completion of post-graduate courses related to electric utility engineering is highly desirable.

Experience: Five years minimum experience in professional engineering work with management level responsibilities in an electric utility agency.

NECESSARY SPECIAL REQUIREMENTS:

- Possession of an appropriate, valid class "C" California Motor Vehicle Operator's License.
- Registration in California as a professional engineer or the attainment of registration within one year of employment.

Knowledge of:

- Public Owned Utility operations and practices.
- California General Orders 95, 128 and 165.
- Applicable federal and state laws and regulations.
- Modern developments, current literature and sources of information regarding energy delivery.
- Applicable laws and regulatory codes related to engineering, operations, and construction in the area of assignment.
- Principles and practices of organization, administration, budget and personnel management.
- Technical report writing.
- A variety of related software applications.
- Methods, techniques and standards used in the design, construction and operation of a variety of electric utility and communications projects.
- Principles and practices of electrical engineering, engineering economics and other engineering disciplines used in the electric utility and communication industries.

Ability to:

- Work within a diverse employee environment.
- Interact with City Executive Staff.
- Provide leadership and vision.

- Communicate clearly and concisely, orally and in writing.
- Plan, direct and coordinate projects within the energy delivery area.
- Manage the preparation of specifications, cost estimates, work schedules, plans, maps and reports.
- Understand and manage complex engineering computations and to check, design and supervise the construction of a wide variety of public and private facilities.

The City of Riverside does not reimburse candidates for any expenses incurred as a result of this recruitment.

**For a complete job description and
to fill out a required on-line application, please visit:**

www.riversideca.gov/human

An Equal Opportunity Employer